

## HANDBOOK FOR PUBLISHING LEARNING EXPERIENCES

This tool enables the publishing on the [Edulands for transitions](http://www.edulands.eu) project website of digital projects/learning experiences based on educational experiences that connect the school with the landscape.

A submission form must be filled out to publish a learning experience in EDULANDS website. As part of the submission process, authors of projects are required to check that their submission meets all of the elements shown below. Submissions that do not meet the recommendation included in the handbook will be returned to the authors. Information about the publication process can be found in the document [AUTHOR GUIDELINES](#). In order to authorise the process, you need to give your consent in the document INFORMED CONSENT FOR PUBLICATION.

### a) NAME OF THE LEARNING EXPERIENCE

It should be concise and informative. Titles are often used in digital information search systems. Avoid abbreviations whenever possible.

### b) IMAGE OF THE LEARNING EXPERIENCE

Select the image that best defines or explains the essence of your learning experience. This will be the image or images that will appear next to the name of your project. Select the one that best defines or explains the essence of your project. Provide an image with a minimum of 531 × 1328 pixels (height × width) or proportionally more. Preferred file types: TIFF, EPS, PDF or MS Office. More information can be found in Sections J and K of this HANDBOOK FOR PUBLISHING LEARNING EXPERIENCES.

### c) AUTHOR'S NAME AND AFFILIATIONS

Include in this section the names of the authors and their affiliations. Clearly indicate the first and last names of each author and check that all names are spelled correctly. Present the affiliation of the authors, which is the Educational Center or place where the learning experience was promoted. Indicate the complete mailing address of each affiliation, including the name of the country. Includes a valid geolocation in order to geographically locate the learning experience in [EDULANDS OER SEARCH](#). Includes an email address, which will be used as a contact address for the corresponding author of the publication.

#### d) SUMMARY

Short description of the learning experience, no longer than 500 characters including spaces. A concise and objective summary is required. The summary should briefly state the aim of the learning experience, the main methods and results. Non-standard or unusual abbreviations should be avoided but, if essential, should be defined at their first mention in the summary itself. Indicates in this section those topics focusing on landscape and transition which are related to your learning experience.

**Graphical summary:** A graphical summary can optionally be included, and its use is recommended, as it draws more attention to the learning experience. The graphical summary should summarise the content of the project in a concise, pictorial form designed to capture attention. Image size: Provide an image with a minimum of 531 × 1328 pixels (height × width) or proportionally more. The image must be legible at a size of 5 × 13 cm using a normal screen resolution of 96 dpi. Preferred file types: TIFF, EPS, PDF or MS Office.

#### e) LEARNING OBJECTIVES AND GOALS

Include a brief description of the main objectives and learning goals of the experience of no more than 750 characters. The objectives should clearly state what the students will be able to do once the learning experience is completed. Among the objectives it is interesting to specify if the learning experience focusing topics related with landscape connection and transition, aims to develop new conceptual relationships from an eco-social perspective, changes the student point of view, increases student awareness about the eco-social situation, improves eco-social competence, helps students to acquire habits related to (i) sustainability (biosphere, economy, energy, mobility), (ii) social justice (social relations, community movements, eco-justice, other), (iii) connection with the nearby landscape (biophysical, community, tangible heritage, intangible heritage), (iv) connection with inner or emotional landscape. Specify if the learning experience is developed in the nearby landscape.

In the list included in the website form, you must indicate which categories are more relevant to your project. If the topic related with landscape connection and transition is not among the below, please specify. These categories will be used for indexing purposes.

#### f) KEYWORDS

Add 6 keywords related to the learning experience and not included in the title, since the words included in the title also function as keywords. Avoid general and plural terms and multiple concepts. These keywords will be used for indexing purposes.

## g) LEARNING EXPERIENCE DATA SHEET

Include characteristics about the school community that is involved and about the connection with other types of community outside the school that are also involved in the experience.

Add briefly and concisely the following characteristics involving the learning experience:

- Subject/s
- Course/level.
- Age range of students.
- Number of students.
- Number of groups/classes.
- Number of sessions needed to develop in the experience.
- Total time invested in the experience.

Specify clearly in the text if you have worked only with a selected group of students, with the whole class, with several classes of the same school, with different schools, or with other school community formats, which you can specify.

Moreover, specify clearly in the text whether the learning experience has involved connection with the community outside the school. Indicate the engagement or connection with families or parents, with members of the local community that may be interested in the learning experience (such as concerned entities, professionals, associations, assemblies, neighborhood, cooperatives, ONGs,...), with external experts, with authorities and finally, add information whether you consider your educational experience to be intercultural.

In the list included in the website form, you must indicate which categories are more relevant to your project. If the connection with the community outside the school is not among the below, please detail what type of connections you have made. These categories will be used for indexing purposes.

## h) METHODOLOGY

### h1) STUDY AREA

Include as text a brief description of the study area and the historical time frame focusing the learning experience, no longer than 1000 characters. Describe the geophysical, historical and human-dimension characteristics of the area that is the subject of the proposed activity. Describes and indicates if the educational experience refers to (i) the school itself (in this point, details if the object is the classroom itself or common spaces of the school, such as playground, library, canteen, or other spaces), (ii) the neighborhood surrounding the school (details in this point if the object of the

educational experience is a street, a block, a park or others), (iii) the city, (iv) the municipality, (v) the region. Also indicate whether the historical time to which the educational experience/project refers is past, present, future.

## **h2) PEDAGOGICAL METHODOLOGY**

Include as text a brief description of the pedagogical methodology and the types of learning on which you have based the experience, no longer than 500 characters. Indicate if the learning experience is related to active learning, authentic learning, collaborative learning, experiential learning, project-based learning, significant or situated learning, peer or dialogic learning. If the pedagogical methodology used is not among the above, please detail what learning approach you have made.

## **h3) TYPE OF COLLABORATIVE EXPERIENCE**

Include as text a brief description of the type of collaborative experience you have implemented, no longer than 500 characters. At this point it is very important that you provide a detailed description of the actions/activities that have been carried out.

In the list below, you can indicate which categories are more relevant to your project. If the type of collaborative experience is not among the below, please detail what type you have made. These categories will be used for indexing purposes.

## **h4) WHERE THE LEARNING EXPERIENCE IS CARRIED OUT**

Include a brief description of the spaces where you have carried out the educational experience, of no more than 500 characters.

In the list below, you can indicate where the learning experience has been developed with the students. If the type of space where you have developed the experience is not among the below, please detail what space has been used. These categories will be used for indexing purposes.

## **h5) EDUCATIONAL MATERIALS AND/OR RESOURCES NEEDED**

Include a brief description of the educational materials or resources needed for the development of your learning experience, no longer than 1000 characters.

### **i) EVALUATION**

- Initial or pre-assessment
- Formative evaluation
- Final evaluation

**j) MATERIAL TO ADD IN A PICTURE CAROUSEL (OBJECTIVES/GOALS SECTION)**

Provide in this section 10 photographs illustrating the process of each phase of your learning experience/project. Image size: Provide images with a minimum of 531 × 1328 pixels (height × width) or proportionally more. Preferred file types: TIFF, EPS, PDF or MS Office.

**k) GALLERY**

Provide in this section 10 photographs and 1 or 2 videos illustrating the process of the learning experience. Regarding photographs, they will appear in a gallery, and you must provide images with a minimum of 531 × 1328 pixels (height × width) or proportionally more. Preferred file types: TIFF, EPS, PDF or MS Office. Videos must appear linked to a viewing platform. Video characteristics: Video resolution in the video application settings should be Full HD 1080 progressive/30 frames per second. It is recommended to listen to the videos made to ensure sound quality/volume.

**l) SUPPLEMENTARY MATERIALS**

Provide in this section the supplementary material that you consider necessary for the understanding of the learning experience. You can provide 3 links to documents you consider of interest to teachers and/or interested parties who visualize your educational experience/project.

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